




## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Marc A. Ott, City Manager 

**DATE:** July 12, 2016

**SUBJECT:** Retirement of Austin Code Director Carl Smart

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Austin Code Director Carl Smart has notified me of his intent to retire from the City of Austin in order to take the position of Assistant County Manager in Alachua County, Florida. In his new position, Mr. Smart will oversee Public Safety and Community Services for the county.

Carl joined Austin in 2011 and has made significant progress during the past five years in modernizing and opening up the code compliance and enforcement functions here in Austin. Under his tenure, the department has repositioned itself to be a more proactive department with an increased focus on community outreach and engagement. He was key to developing new initiatives to improve maintenance of rental properties, and has been at the lead of a new Neighborhood Enhancement Team focused on neighborhood improvement efforts. Throughout his tenure, he has maintained a positive, upbeat and innovative approach to the job that will leave the department well-positioned for continued success consistent with the goals we've set for the coming year.

I am proud of Carl. Please join me in congratulating him on this great opportunity, and in thanking him for his selfless service to the residents of Austin.

I will appoint an Acting Code Director prior to Mr. Smart's departure in August, and will confer with my executive team in the coming weeks to develop our strategy for filling the position permanently. We will keep you apprised on our progress.

xc: CMO Executive Team  
Department Directors/Officers  
Department Assistant Directors/Officers